

# FIVE STAR SECURITY TRAINING

## COURSE APPLICATION FORM AND AGREEMENT

NOTE. Please provide the physical address (street number and name not post office box) where you usually reside rather than any temporary address at which you reside for training, work or other purposes before returning to your home.

If you are from a rural area use the address from your state's or territory's 'rural property addressing' or 'numbering' system as your residential street address.

<b>Surname:</b>				
<b>Given Names:</b>				
<b>Date of Birth:</b>				
<b>Address Details:</b>	<b>Street</b>	<b>Town</b>	<b>State</b>	<b>Post Code</b>
<b>Home Address:</b>				
<b>Postal Address: (if different)</b>				
<b>Home Phone:</b>		<b>Mobile Phone:</b>		
<b>Work Phone:</b>		<b>Fax:</b>		
<b>Email:</b>				
<b>Emergency Contact Name:</b>		<b>Emergency Contact Phone:</b>		

<b>Course applied for</b>	
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<b>Drivers licence number</b>	
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<b>Security licence number</b>	
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<b>Unique Student identification number (USI)</b>	
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## DECLARATION

I make the following statement

I \_\_\_\_\_

Of \_\_\_\_\_

In the state of \_\_\_\_\_

And I confirm that:

I have read Five Star Security Training Student Code of Conduct and the Student indemnity and participation agreement. I confirm that I have no mental illness and in the last five years I have not been charged in relation to any drug related offences; violence or the threats of violence and I further confirm that I have not been subjected to a domestic violence order. I do not have any criminal convictions within the last 10 years that would prevent me obtaining a Security Guards or Crowd Controllers licence. I am eligible to work in Australia

And I make this statement conscientiously believing it to be true.

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**Name**

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**Witnessed for Five Star Security Training**

**Date:**

**PRIVACY NOTES IN RELATION TO AVETMISS QUESTIONNAIRE.**

On the next pages there are a series of questions. In order to comply with mandatory reporting requirements under the Australian Skills Quality Authority, Five Star Security Training is required to report student training information to the Australian Vocational and Training Management Information Statistical Standard. (AVETMISS)

This information is supplied to AVETMISS by Five Star Security Training electronically. In addition to this information the data supplied will include details of the training that you are enrolled in.

This is a mandatory requirement for RTO's therefore we are unable to accept your application if you do not agree to supplying this information and releasing it to AVETMISS. However you should note that in line with our privacy policy your information is not released to any other party without your consent unless it is in compliance of a legislative requirement.

**RELEASE OF INFORMATION TO POTENTIAL EMPLOYERS.**

In line with our privacy policy we do not release any information to prospective employers without your consent. If we are approached by a prospective employer we will contact you using the phone number or e mail address and advise you of the employer's details so that you can make contact with them.

**REFUND AND TRAINING GUARANTEE POLICY**

When you enrol with Five Star Security Training you are guaranteed that you will

- Receive the complete training for the course that you are enrolled in.
- That at the conclusion of all the requirements of the training you will receive the documentation that shows they have completed the training.
- Full payment of course fees are to be made at the commencement of the training course.
- If a training program is cancelled by Five Star Security Training a 100% refund of fees paid will be refunded.
- Training is considered to have commenced once training material has been supplied.
- If a student has to withdraw from a course due to illness the training will be deferred to a later date.
- If a student's enrolment has been terminated due to disciplinary action, fees will not be refunded.
- Full details of the refund policy are contained in the student handbook.

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**STUDENT HANDBOOK**

- Student handbooks are available on the Five Star Security Training web site.
- A copy is available in the training room.
- I confirm that I have been informed of this and that I am able to access the student handbook.

Signed

Date

**STUDENT QUESTIONNAIRE****Introduction**

The following information is required by the Australian Vocational Education and Training Management Information Statistical Standard (AVETMISS)

Is this the first time you have enrolled at our training organisation?

- Yes  
 No

If **YES**, then state the month & year your study will begin, (i.e. July 2010)

\_\_\_\_\_

**1. In which country where you born?**

*Country identifier*

- Australia** (1101)  
 **other** \_\_\_\_\_

**2. Do you speak a language other than English at home?**

*Language identifier*

(If more than one language, indicate the one that is spoken most often)

- No - English only** (1201)  
(English only go to Question 4)  
 **Yes other – please specify**

**3. How well do you speak English?**

*Proficiency in spoken English identifier*

- VERY WELL** (1)  
 **WELL** (2)  
 **NOT WELL** (3)  
 **NOT AT ALL** (4)

**4. Are you of Aboriginal or Torres Strait Islander origin?***Indigenous status identifier***(For persons of both Aboriginal and Torres Strait Islander origin, mark both yes boxes)**

- NO  
 YES ABORIGINAL  
 YES TORRES STRAIT ISLANDER

**5. Do you consider yourself to have a disability, impairment or long term condition?***Disability flag*

- YES (Y)  
 NO (N)

If no go to question

**6. If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list:***Disability type identifier***(You may indicate more than one area)**

- Hearing/deaf (11)  
 Physical (12)  
 Intellectual (13)  
 Learning (14)  
 Mental Illness (15)  
 Acquired Brain impairment (16)  
 Vision (17)  
 Medical condition (18)  
 Other \_\_\_\_\_ (19)

**7. What is your highest COMPLETED school level?***Highest school level completed identifier***(Tick ONE box only)**

- Year 12 or equivalent (12)  
 Year 11 or equivalent (11)  
 Year 10 or equivalent (10)  
 Year 9 or equivalent (09)  
 Year 8 or below (08)  
 Never attended school (02)  
 - if never attended school go to question 9

**8. In Which YEAR did you complete that school level?***Year highest school level completed*

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**9. Are you still attending Secondary School?***At school flag*

- Yes (Y)
- No (N)

**10. Have you SUCCESSFULLY completed any of the following qualifications?***Prior educational achievement flag*

- Yes (Y)
- No- (N)

**If No go to question****11. If YES, then tick ANY applicable boxes.***Prior educational achievement identifier*

- Bachelors Degree or higher (008)
- Advanced Diploma or Associate Degree (410)
- Diploma or Associate Diploma (420)
- Certificate IV (or advanced certificate/technician) (511)
- Certificate III (or trade certificate) (514)
- Certificate II (521)
- Certificate I (524)
- Certificate other than the above (990)

**Employment***Labour force status identifier***12. Of the following categories, which BEST describes your current employment status?***Tick ONE only*

- Full time employee (01)
- Part time employee (02)
- Self employed not employing others (03)
- Employer (04)

- Employed unpaid worker in a family business** (05)
- Unemployed - seeking full time work** (06)
- Unemployed - seeking part time work** (07)
- Not employed - not seeking work** (08)

**Study Reason***Study reason identifier*

**13. Of the following categories, which BEST describes your main reason for undertaking this course/traineeship/apprenticeship?**

***Tick ONE only***

- To get a job** (01)
- To develop my existing business** (02)
- To start my own business** (03)
- To try a different career** (04)
- To get a better job or promotion** (05)
- It was a requirement of my job** (06)
- I wanted extra skills for my job** (07)
- To get into another course of study** (08)
- For personal interest or self development** (12)
- Other reason** (11)

HOW DID YOU HEAR ABOUT FIVE STAR SECURITY TRAINING?		
WOULD YOU LIKE TO RECEIVE OUR PERIODIC E MAIL NEWS LETTER	YES	NO